

The City of Basehor's 2025 Operating Budget

Presented
July 10, 2024
Maddie Bouton
Deputy City Administrator



Information about the City's Proposed 2025 Budget

- The public meetings where the budget presentations are presented are available:
 - In person (City Hall – 1600 N 158th Street)
 - Via YouTube (<https://www.youtube.com/@cityofbasehor4443streams>)
- These public meetings are noticed:
 - On the City's website (www.cityofbasehor.org) where community members can sign up for email and/or text notifications
 - In the City's e-News
 - In the City's *Basehor Quarterly Newsletter*
 - On the City's social media pages
 - Public Hearings are noticed in the Leavenworth Times and/or the Tonganoxie Mirror
- Previous presentations as well as the proposed line-item budget document can be found here: <https://cityofbasehor.org/340/Budget-Presentations>



2025 Budget Timeline

May 10, 2024- Governing Body Retreat

June 12, 2024- Presentation to Governing Body

June 26, 2024- Intent to Exceed Revenue Neutral Rate Presentation

July 10, 2024- Presentation to Governing Body

July 24, 2024- Presentation to Governing Body

August 14, 2024- Presentation to Governing Body

August 28, 2024- Budget Public Hearings (2)



The City of Basehor's 2025 Budget Priorities

*Priorities working together to
maintain Basehor as a
community of choice.*



Tax Terminology



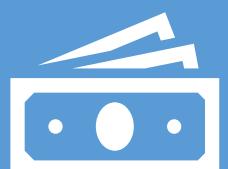
Ad Valorem Tax = Property Tax



Mill Rate = Property Tax Rate



1 mill generates \$139,798 of City tax levy,
given \$139.8 M assessed value



Tax Levy = Revenue generated by applying
mill rate to assessed value

City of Basehor Fund Structure

Governmental Activity Funds

These funds are primarily funded by property tax.

General

Employee Benefit

Parks & Recreation

Bond & Interest

Capital Project and Equip Funds

These funds are primarily funded by sales tax.

Capital Improvement

Consolidated Highway

Special Alcohol Fund

Enterprise Funds

These funds are primarily funded by utility charges.

Wastewater

Solid Waste

Fiduciary Funds

These funds are held by the City but not controlled by the City.

Cedar Lake

Glenwood Sewer

Special Funds

These funds have specific restrictions of revenues and expenditures.

Land Bank Fund

Mayor's Charity Fund

Assistance Programs Fund



Breaking Down the Mill Rate

	% of Total Levy	Total Mill Levy
City	24%	33.878
Leavenworth County	26%	35.779
USD #458	39%	54.167
State	1%	1.500
Basehor Community Library	4.5%	6.153
Fairmount Township Fire	5.5%	7.420
Total	1.000	138.897



How are property taxes calculated on a house?



The Leavenworth County Appraiser's Office assigns an appraised value to all homes in Basehor.

Appraised Value \times Assessment Percentage = Assessed Value



Assessed Value \times Mill Rate \div 1,000 =

City Portion of Tax Bill

The Mill Rate is the only portion of the tax calculation equation that the City controls.

How are property taxes calculated on a house?



The Leavenworth County Appraiser's Office assigns an appraised value to all homes in Basehor.

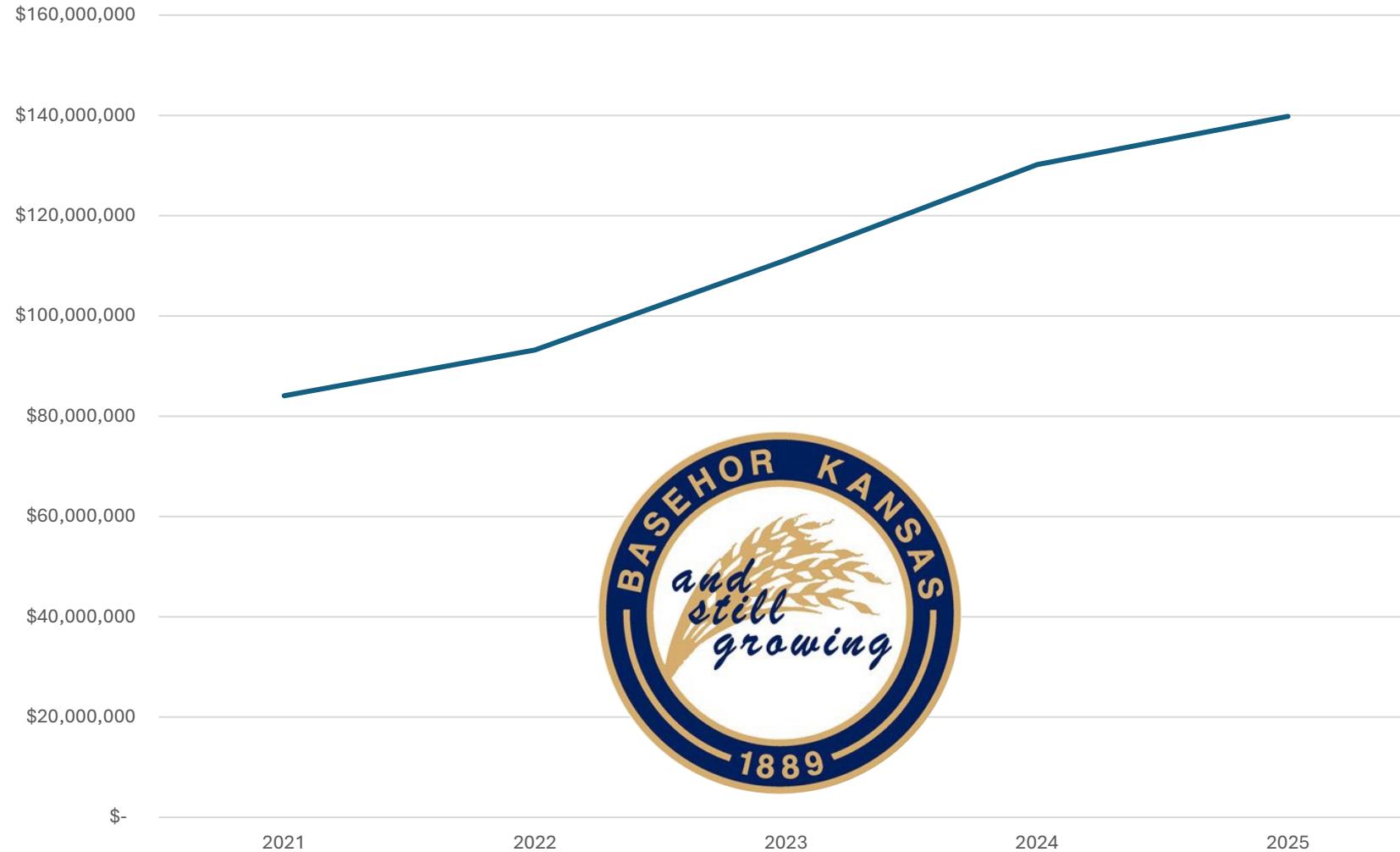
$$\$395,000 \times 11.5\% = \$45,425$$



$$\$45,425 \times 33.878 \div 1,000 = \$1,539$$

The Mill Rate is the only portion of the tax calculation equation that the City controls.

History of Property Valuations in Basehor



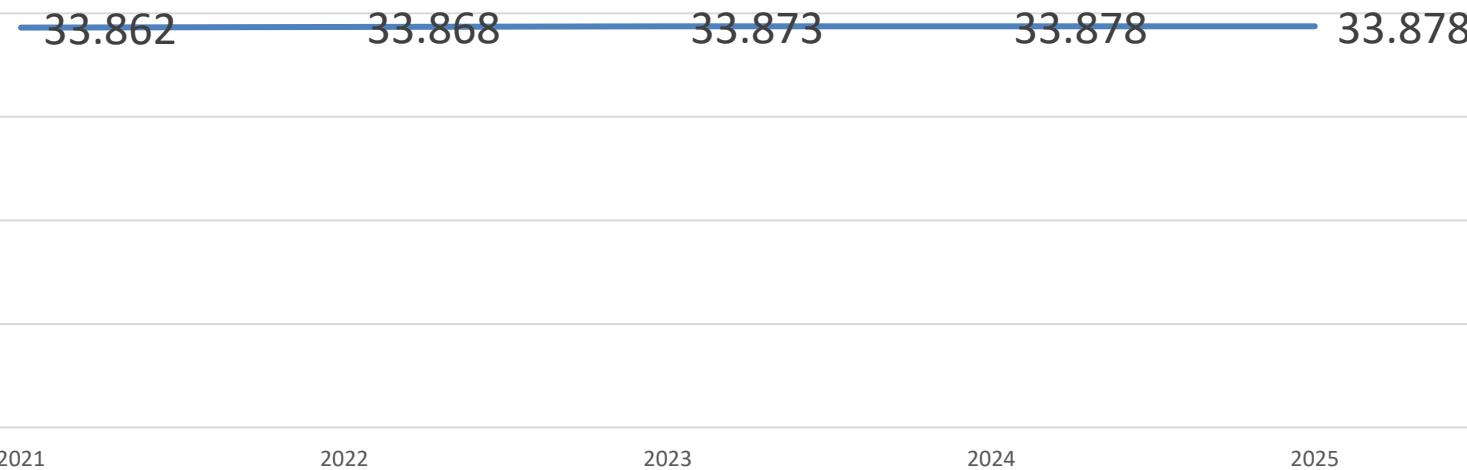
2025 Value is \$139.8 million.

Increase of 7.4% from 2024.

55% of the increase is from new construction.

45% of this increase is from appreciation of existing properties.

History of Mill Rate in Basehor



No increase in property tax rate.

Residents and businesses may have paid more in taxes if property value increased.

City of Basehor Governing Body supports capping property valuations for the purpose of providing property tax relief to residents.

No increase in tax rate but property values increased... what does that mean for Basehor property owners?

On average, the City portion of the taxes will increase...

an estimated \$3 per month for
residential properties



an estimated \$20 per month
for commercial properties





Recommended Emphasis for 2025 Budget



Paving for Progress Plan for 2025



Remain competitive for recruitment and retention of City staff



Prioritize maintenance of the public's investment into City facilities, trails and parks



Flat mill rate and continue to support 4% cap on property valuations

Paving for Progress – Street & Curb Improvements

- From 2021-2023, the average amount of annual street and curb improvements was \$375,000.
- In 2024, the City Council authorized \$2,090,000 to start the Paving for Progress program. This was a combination of 2 years of funding to capitalize on cost savings.
- With a flat mill rate, the recommended Paving for Progress annual allocation is **\$575,000**, increasing 3% each year, for the next 10 years.



Prioritize Maintenance of the Public's Investment into City Facilities, Trails and Parks

- With a flat mill rate, the 2025 Proposed Budget could support:
 - \$154,000 for trail maintenance and landscaping
 - Hiring of a Parks Maintenance Supervisor
 - Hiring of Parks Maintenance Worker



Supports budget priority of being a place where we take pride in our community and its safety.

Recruitment and Retention of City Staff – Both Sworn & Nonsworn

With a flat mill rate, the proposed 2025 could support:

- Implementing recommended Cost-of-Living Adjustments (COLA) and Merit Increase from 2024 Salary Study.
- Increasing deferred compensation (retirement) contributions for nonsworn personnel from 11% to 14%. City staff, at the City Council's direction, would continue to work with a qualified firm to recommend a phased increase approach, which could include required employee contributions.
- Increasing mandatory Kansas Police & Fire (KP&F) retirement contributions to state mandated 24.67%.
- Absorbing health, dental, and vision increases resulting in no increase to employees.





Recruitment and Retention of City Staff – Public Safety

With a flat mill rate, the proposed 2025 could support:

- Add 1 additional police officer position to the Police Department. This adds back the officer position that was repurposed to hire for the Animal Control/Community Service Officer position.
 - This is 16 sworn positions and 2 civilian position in the Police Department.
- 7% increase in Police Department's budget, including an increase to training.





2025 Budget Next Steps

1

Return to Governing Body on July 24, 2024 to review the Capital Improvement Plan (CIP).

2

Publish and discuss draft line-item budget on August 14, 2024 for additional feedback from the Governing Body.

3

Hold 2 Public Hearings and consider adoption of the 2025 budget on August 28, 2024.