



City of Basehor

1600 N. 158th St – P.O. Box 406, Basehor, KS 66007
913-724-1370 – Fax 913-724-3388 – cityofbasehor.org

Account Information Change

I understand that by changing my account information, the account with the City of Basehor will remain active but with the requested changes having been made. I understand it is my responsibility to inform the City of Basehor of any future changes to this account. I understand that I can cancel my services at any time, but must do so by completing a “Stop Service Form” or by contacting the City of Basehor.

FAILURE TO CONTACT THE CITY DOES NOT WAIVE ANY BALANCES OR PENALTIES. THE CITY WILL USE ANY MEANS NECESSARY TO COLLECT ANY BALANCES DUE (COLLECTIONS OR PROPERTY TAX ROLLS)

Account # (s): _____

Name: _____

Service Address: _____

Address: _____

(If different from above)

Phone #: _____ Email: _____

Date of these Changes to start: _____

Types of changes to be made (please Circle all that applies):

Vacant / For Sale

Name: Removal / Add / Change

Change Contact Info.

Stop: ACH / Email Billing

Trash - Recycling: Add / Remove / Stop

Other: _____

Signature: _____

Rec'd via the phone: _____

Date: _____

Office Use Only

Received By: _____

Date: _____