



City Utility Discount Program

Program Overview:

The City of Basehor aims to provide qualified residents with assistance by providing a City Utility Discount Program that can be applied to their monthly trash and recycling bill and/or their sewer bill.

Monthly credit(s) will be applied to the applicant's utility account, not to exceed 30% of the applicant's billings. Applicants may choose to apply one or both credits; \$5 trash and recycling credit and \$5 sewer credit.

This program has been allocated \$10,000, for 2023. These funds are available on a first come, first serve basis. Funds are available until depleted.

Please submit required documents in person at City Hall, 2620 N 155th St. Basehor, KS 66007.

We can also accept documents electronically; please note, these documents could become public record as defined by Kansas Open Records Act (KORA).

Questions?

Contact City Hall at:

2620 N. 155th St. Basehor, KS 66007

(913) 724-1370

info@cityofbasehor.org

Program Details:

- This program is available to qualified residents within the city limits of Basehor, Kansas.
- Monthly credit(s) will be applied to the applicant's utility account, not to exceed 30% of the applicant's monthly bill.
 - Maximum \$5 trash and recycling credit per month
 - Maximum \$5 sewer credit per month
- A new application must be submitted each year and is subject to annual appropriation.
- The City of Basehor has established eligibility requirements for residents who apply for this discount program (see below).

Eligibility Requirements:

- Applications are limited to residential properties.
- Applicants must live within the city limits of Basehor, Kansas.
- Applicants must reside at the address for which the credit(s) apply.
- Applicant must meet income requirements:

Number of Individuals in Household	Maximum Total Household Income (Gross)*
1	\$ 33,900
2	\$ 38,750
3	\$43,600
4	\$ 48,400
5	\$ 52,300
6	\$ 56,150
7	\$ 60,050
8	\$ 63,900

**Income Guidelines Set by U.S. Department of Housing and Urban Development Very Low-Income Limits*

- Applicants must have proof of annual gross income.
- Applicants should show their most recent tax return to the City to verify income eligibility.

Required Documents:

- Proof of identification
- Proof of annual gross income

How to Apply:

1. Complete and sign application.
2. Submit completed application and required documents to City Hall, 2620 N 155th St. Basehor, KS.
3. Staff will check application for completeness and all required documentation.
4. Staff will contact applicant regarding the status of the application, and if approved, apply the Senior Discount to the applicant's utility account.

Please submit required documents in person at City Hall, 2620 N 155th St. Basehor, KS 66007.

We can also accept documents electronically; please note, these documents could become a public record as defined by Kansas Open Records Act (KORA).



City Utility Discount Program – Application Sheet

PERSONAL INFORMATION

APPLICANT NAME: _____
First Middle Last

ADDRESS: _____
Street Address

City State Zip Code

E-MAIL: _____ **PHONE:** _____

TOTAL NUMBER OF PEOPLE IN HOUSEHOLD: _____

TOTAL HOUSEHOLD INCOME (GROSS): \$ _____

PLEASE SELECT CREDIT(S) TO APPLY:

- \$5 – Trash and Recycling Credit \$5 – Sewer Utility Credit

***MONTHLY CREDIT APPLIED TO ACCOUNT WILL NOT EXCEED 30% OF THE APPLICANT'S MONTHLY BILLING COST WITH A MAXIMUM CREDIT OF \$5 MONTHLY**

APPLICANT SIGNATURE: _____ **DATE:** _____

ELIGIBILITY CHECKLIST

PLEASE ANSWER THE FOLLOWING QUESTIONS:	YES	NO
Does the applicant reside at the address for which the credit(s) apply?	<input type="checkbox"/>	<input type="checkbox"/>
Is the home located within the city limits of Basehor, KS?	<input type="checkbox"/>	<input type="checkbox"/>
Does the applicant meet the income guidelines for the total number of individuals in the household?	<input type="checkbox"/>	<input type="checkbox"/>

REQUIRED DOCUMENTS:	YES	NO
Proof of Identification	<input type="checkbox"/>	<input type="checkbox"/>
Proof of Annual Gross Income	<input type="checkbox"/>	<input type="checkbox"/>

IF YOU SELECTED "NO" FOR ANY OF THE QUESTIONS ABOVE, THIS APPLICATION WILL NOT BE ACCEPTED.

OFFICE USE ONLY

REVIEWED BY: _____ **DATE OF APPROVAL:** _____

STAFF COMMENTS: _____
