



City of Basehor

2620 N. 155th St – P.O. Box 406, Basehor, KS 66007
913-724-1370 – Fax 913-724-3388 – cityofbasehor.org

Service Utility Contract

Date Service to Begin: _____

Newly Constructed Home

Who will be responsible for the Sewer and/or Trash Utility Bill?

Owner/Renter

Landlord

Customer Name: _____ Date of Birth: _____
Last First Middle

Service Address: _____ Phone: _____

Billing Address: _____ City, State & Zip: _____

S.S.# (required): _____ Driver's Lic. #: _____ State: _____

Email Address: _____

Place of Employment: _____ Work Phone: _____

Work Address: _____ City, State & Zip: _____

Spouse/Roommate Name: _____ Date of Birth: _____

S.S. #: _____ Driver's Lic. #: _____ State: _____

Phone: _____ Place of Employment: _____

Landlord Information

Landlord Name: _____ Phone: _____

Landlord Address: _____ City, State & Zip: _____

Sewer Service

New residents to the City of Basehor which have not established a water usage history of consumption will be charged a median base rate of \$53.00. The current sewer charge per 1,000 gallons is \$12.93 for all City of Basehor residents residing within the city limits. For *all non-annexed* residents the current rate is \$16.18 per 1,000 gallons. Residents are allowed one (1) re-evaluation a year and must have their three (3) most recent water bills from the water department for determination of a new usage rate. **Minimum/Vacant Rate is \$19.40 per month.**

May 1 of each year the sewer rates increase 2.5% (*Ordinance No. 626*) changing the current rate per 1,000 gallons. The monthly base rate is based on a three-month average determined from the December, January and February water bills. Monthly water consumption records are obtained from both water companies to determine the average usage rate for each household and business.

Solid Waste Collection / Single Stream Curbside Recycling Services

All residents of the City must use the solid waste removal company that the city provides to its residents (*Ordinance 581*). The solid waste removal services are charged a monthly rate of \$15.09 for each residential unit. An additional solid waste container is available for an additional cost of \$5.75 per month.

Trash Pickup Schedule:

City wide trash/recycle pickup is on Wednesdays. Be sure to have your carts out by 6:00 A.M. on service days. Trash pickup will be delayed to a Thursday pickup if any major holiday falls on Monday, Tuesday or Wednesday. Each residence is allowed 1 large item a week for pickup; please contact City Hall to make the arrangement. Trash stickers for trash coverage can be purchased at City Hall for a \$1.25 each.

If you have any trash questions, concerns or problems with the trash/recycle containers (i.e. missed pickups, broken can) please contact City Hall.

Billing and Payments

Bills are mailed or emailed out the end of each month for that month and are due by the 15th of the following month. Any bill received after the 15th, will have a delinquent fee of 10% added to their bill. The city does not accept cash, therefore payments should be in the form of check or money order. Payments can be mailed or placed in our drop box located in the city hall parking lot. The City of Basehor also accepts Credit Card payment and E-Check (*processing fees will apply*). You can sign up for email billing and pay your bill online at www.cityofbasehor.org website or pay your bill by calling 855-329-4396.

Vacancy / Stopping Services

The owner or renter of a residence **MUST** notify the City of any changes to their account (i.e.: for sale, renovation, stopping services, moving out, etc) and it is the owner or renter's responsibility to notify the City.

FAILURE TO CONTACT THE CITY DOES NOT WAIVE ANY BALANCES OR PENALTIES. THE CITY WILL USE ANY MEANS NECESSARY TO COLLECT ANY BALANCES DUE (I.E. COLLECTIONS OR PROPERTY TAX ROLLS)

By signing the undersigned, I hereby understand that I am signing a contract with the City of Basehor for sewer and/or solid waste services and I understand that I (the undersigned) shall pay a monthly usage and a service charge. I understand that the City of Basehor bills monthly for the sewer and/or solid waste. All billings are due before or on the date indicated on the monthly bill to avoid a 10% penalty fee.

The undersigned agrees to claim no damage due to the stoppage of the flow of wastewater resulting from accident or when stoppage is necessary to make alterations, repairs or improvements on any city owned property. The undersigned shall keep all plumbing fixtures on applicant's premises in good repair, and shall promptly stop all leaks/clogs from such plumbing fixtures (i.e. sewer line, backflow devices, etc.) upon discovery.

The undersigned agrees that if any unpaid balance remains or the payment is returned to the City of Basehor the following provisions will be applied as part of this contract.

- a. That a 10% penalty will be assessed on any amount that is unpaid after the date indicated on the bill.
- b. That if payment becomes delinquent 120 days or more, I understand the City will place my delinquent account on the property tax rolls for collection or be sent to a Collection agency for payment and all fees associated shall be paid by owner/renter.
- c. All checks returned to the city for non-sufficient will be deemed as non-payment and will have an additional \$30 Return Check Fee assessed to their account.

I hereby acknowledge that I have read and understand this contract between myself and the City of Basehor and I agree to the terms and conditions. The undersigned agrees to abide by the City of Basehor's Ordinances, 562, 581, 626 pertaining to the sewer and/or solid waste services provided by the City of Basehor.

Signature _____ Date _____

For questions please contact the Utility Billing Clerk at 913-724-1370 or email cleggett@cityofbasehor.org.