



2023 Budget City of Basehor, Kansas

**Fiscal Year 2023, Jan. 1- Dec. 31
Adopted Budget**

FY 2023 Adopted

Operating Budget



Prepared By:

Leslee Rivarola, City Administrator

Maddie Waldeck, Project Manager & Assistant City Administrator

Kristi Olson, City Treasurer

Basehor City Hall

2620 N. 155th Street

Basehor, KS 66007

913-724-1370

cityofbasehor.org



The City of Basehor

Mayor and City Council of the City of Basehor, Kansas,

City staff is pleased to present the 2023 operating budget. The primary focuses of this budget are represented in the following statements:

- Basehor is a desirable place to work and grow a business.
- Basehor is a place where we take pride in our community and its safety.
- Basehor is continuing to promote fiscal transparency and stewardship.
- Basehor is proposing no tax rate increase.
- Basehor is advancing trails and parks projects.
- Basehor is improving, modernizing, and maintaining roads.

The City's current 33.686 mill rate equals 23% of the 145.986 total mill rate applicable to all taxable property in Basehor. The City's proposed property tax rate for 2023 is the same 33.686 mills. In response to a new Kansas state statute (Senate Bill 13), the City of Basehor received from Leavenworth County the mill rate for 2022 that would allow the city to levy the same level of ad valorem property taxes as 2022. This is referred to in the statute as the "Revenue Neutral Rate." The city complied with all regulations outlined in the statute and has included a mill rate that is the same as the 2022 rate, which exceeds the Revenue Neutral Rate supplied to us from Leavenworth County.

Property values in the City of Basehor have increased 19.81%. Of that increase, 31.8% is directly attributable to new development in the City. An increase in property valuation with a significant portion of the increase due to new development and construction positions the City well financially and helps mitigate the need to increase the levy to accommodate an increase in demand for services.

This budget includes several key initiatives, including:

- Economic Development Resources
- Continuing Communication Efforts such as the *Basehor Quarterly*
- Additional Positions:
 - Police Officer (1)
 - Management Analyst (1)
 - Parks Maintenance Worker (1)
- Three New Police Vehicles
- Strategic Investments into the Sanitary Sewer Infrastructure System

The primary purpose of the City's budget and budgeting process is to develop, adopt, and implement a plan for accomplishing goals for the upcoming year within given constraints. The 2023 budget was designed and adopted to be consistent with the long-term vision of the City and the objectives of maintaining a responsive and financially stable position while providing efficient and high-quality service levels.

Staff would like to thank Mayor Dick Drennon and the City Council members for providing a positive vision and direction in preparation of the 2023 Budget. Special acknowledgement to department heads and Bruce Kimmel for their involvement and commitment to this process.

Sincerely,

A handwritten signature in blue ink, appearing to read "Leslee R".

Leslee Rivarola, City Administrator



City of Basehor Elected Officials

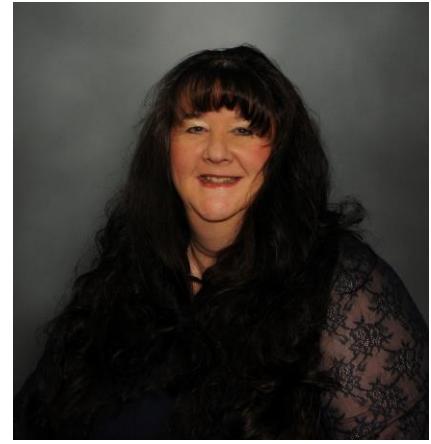
City staff would like to thank the Mayor, Council President, and Council Members for their positive vision and direction in preparation of the 2023 operating budget.



Richard Drennon, Mayor
Elected: November 2021
4 Year Term 1/2022 - 12/2025



Ben J. Sims, Council President
Elected: November 2019
4 Year Term 11/2019 - 12/2023



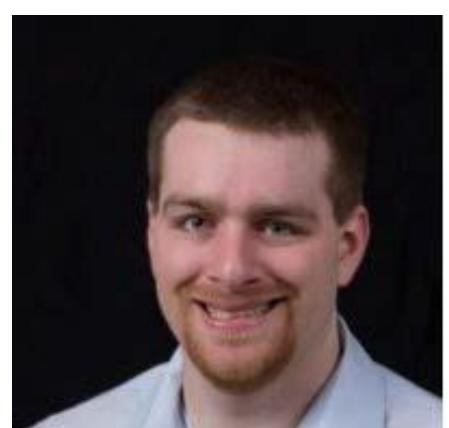
Shari Standiferd, Council Member
Elected: November 2021
4 Year Term 1/2022 - 12/2025



Vernon Fields, Council Member
Elected: November 2019
4 Year Term 11/2019 - 12/2023



Ty Garver, Council Member
Elected: November 2021
4 Year Term 1/2022 - 12/2025



Hayden P. Maples, Council Member
Appointed: February 2022
4 Year Term 1/2019 - 12/2023



City of Basehor Staff

City of Basehor Department Heads

City Administrator: Leslee Rivarola lrivarola@cityofbasehor.org

Project Manager/Assistant City Administrator: Maddie Waldeck mwaldeck@cityofbasehor.org

City Clerk/Asst to City Admin: Katherine Renn krenn@cityofbasehor.org

Director of Municipal Services: Gene Myracle citsuper@cityofbasehor.org

City Treasurer: Kristine Olson kolson@cityofbasehor.org

Chief of Police: Kevin Self kself@cityofbasehor.org

City of Basehor Appointed Officials

City Attorney: Michelle Daise

Land Use Attorney/Special Counsel: Pete Heaven

Municipal Judge: Honorable Bill Hutton

City Prosecutor: Nathan Sutton

City of Basehor 2023 Operating Budget

Table of Contents

City Profile	8
Property Tax Calculation	9
Breaking Down the Mill Rate	10
Property Tax- What Does It Fund?	11
Basehor Fund Structure	12
2023 Budget Priorities and Highlights	13
2023 Budget Process	14
Major Funds	15
General Fund: Revenues	16
General Fund: Facilities Expenses	17
General Fund: Clerk/Finance Expenses	18
General Fund: Governing Body Expenses	19
General Fund: Human Resources Expenses	20
General Fund: Planning and Zoning Expenses	21
General Fund: Police Expenses	22
General Fund: Street Expenses	23
Employee Benefits Fund	24
Sewer Fund Revenues and Expansion Projects	25
Sewer Fund Expenses	26
Solid Waste Fund	27
Bond & Interest Fund	28
Consolidated Highway Fund	29
Local Alcohol Fund	30
Parks & Recreation Fund	31
Capital Improvement Fund	32
Cedar Lakes & Glenwood Sewer District Funds	33
Special Funds	34
Budget Summary	35
Revenue & Expenditure Summary	36
Glossary of Terms	37



City Profile

History of Basehor:

Basehor is a city in Leavenworth County, Kansas and is a suburb of the Kansas City Metropolitan Area.

Basehor was founded in 1889 by brothers Reuben and Ephraim Basehor. They both were of Pennsylvania Dutch descent and came to Kansas in 1854. After living in Lawrence for a time, Ephraim began working as a hired hand for an area farmer. He eventually bought the farm and other land holdings in the area.

Basehor Statistics

Population (2020): 6,896

In the 2020 Census, Basehor was highlighted as the 2nd fastest growing City in Kansas with a population of 5,000 or more.

Average Household Income: \$96,910

Educational Attainment (Age 25+):

- 4.08%- Less than High School
- 30.90%- High School Graduate
- 21.03%- Some College
- 11.39%- Associates Degree
- 20.17%- Bachelor's Degree
- 12.42%- Graduate Degree



How Are Property Taxes Calculated on a House?

$$\text{Appraised Value} \times \text{Assessment Percentage} = \text{Assessed Value}$$

$$\text{Assessed Value} \times \text{Mill Rate} \div 1,000 =$$

City Portion of Tax Bill

The Mill Rate is the only portion of the tax calculation equation that the City controls.

Additional Information:

The appraised value of the home is set by the Leavenworth County Appraiser's Office.

The assessment percentage is set in Kansas Statute. For residential homes, the assessment percentage is 11.5%. For commercial properties, the assessment percentage is 25%.





Breaking Down the Mill Rate

For every \$1 in property taxes a Basehor resident or business pays, \$0.23 goes to the City of Basehor. The remaining \$0.77 is collected by the County, School District and other taxing jurisdictions.



City of Basehor
\$0.23

Leavenworth County
\$0.25

Basehor-Linwood School District
\$0.41

State of Kansas
\$0.01

Taxing Jurisdiction	Proposed Mill Rate	Percent of Total Mill Rate
City of Basehor	33.868	23%
Leavenworth County	36.421	25%
USD #458	59.63	41%
State of Kansas	1.5	1%
Fairmount Township Fire District	7.422	5%
Basehor Community Library	7.145	5%
Total	145.986	100%

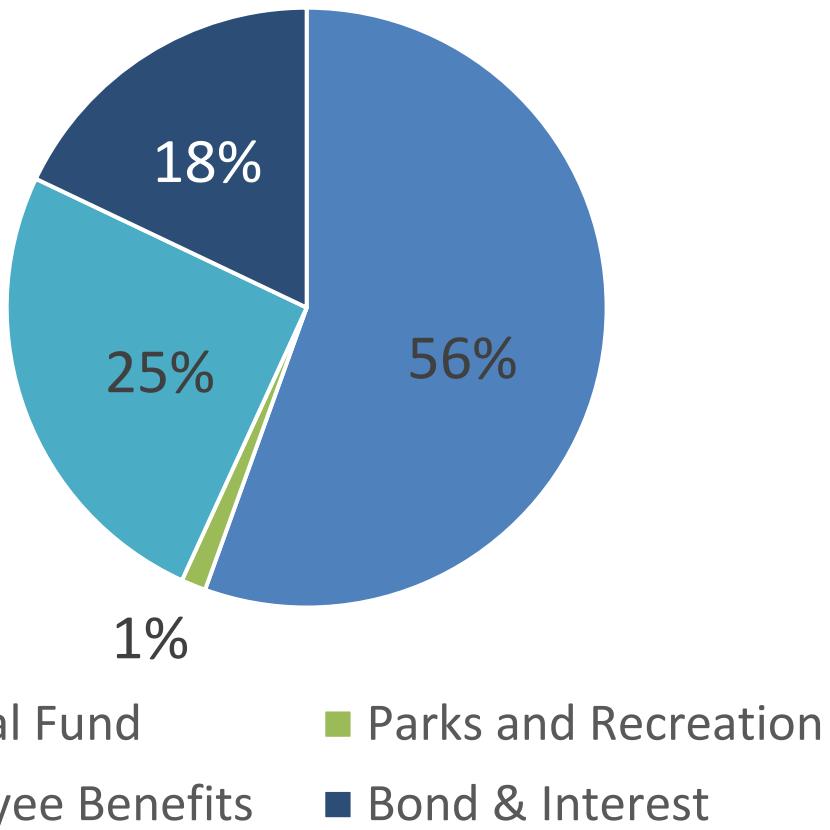
Fairmount Township Fire District
\$0.05

Basehor Community Library
\$0.05



Property Tax

What does it fund?



General Fund:

Funds Facilities, Administration, Planning and Zoning, Streets, and Police.

Employee Benefits:

Funds indirect pay of City employees.

Bond & Interest:

Funds the repayment of City municipal bonds and interest accrued on such bonds.

Parks and Rec.:

Funds park upkeep and development.



Basehor Fund Structure

<u>Governmental Activity Funds</u>	<u>Capital Project and Equipment Funds</u>	<u>Enterprise Funds</u>
<i>These funds are primarily funded by property tax.</i>	<i>These funds are primarily funded by sales tax.</i>	<i>These funds are primarily funded by utility charges.</i>
General	Capital Improvement	Wastewater
Employee Benefit	Consolidated Highway	Solid Waste
Parks & Recreation	Special Alcohol Fund	
Bond & Interest		
<u>Fiduciary Funds</u>	<u>Special Funds</u>	
<i>These funds are held by the City but not controlled by the City.</i>	<i>These funds have specific restrictions of revenues and expenditures.</i>	
Cedar Lake	Land Bank Fund	
Glenwood Sewer	Mayor's Charity Fund	
	American Rescue Plan Act (ARPA) Fund	



2023 Budget Priorities

Basehor is...
a desirable
place to work
and grow a
business.



Basehor is...
a place where we
take pride in our
community and its
safety.



Basehor is...
continuing to
promote fiscal
transparency
and
stewardship.



Basehor is...
proposing
no tax rate
increase.



Basehor is...
advancing
trails and
parks
projects.



Basehor is...
improving,
modernizing,
and maintaining
roads.



You spoke. We listened.

Priorities established are in line with results of 2019 ETC Citizen Survey

2023 Budget Highlights



Economic
Development
Resources



Continuing
Communication
Efforts



Additional Staff
in Police, Parks,
and
Administration



Replacement of
Three Police
Vehicles



2023 Budget Process

April 8, 2022- Governing Body Retreat



May 25, 2022- Presentation to Governing Body in Work Session



June 15, 2022- Presentation to Governing Body in Work Session



June 22, 2022- Intent to Exceed Revenue Neutral Rate Presentation



July 13, 2022- Presentation to Governing Body in Work Session



August 10, 2022- Presentation to Governing Body in Work Session



August 24, 2022- Budget Public Hearings (2)



Major Funds



General Fund: Revenues

Description	Actuals 2021	Adopted 2022	Proposed 2023
BUILDING PERMITS	\$197,805	\$185,000	\$120,000
PET LICENSES	\$1,590	\$1,500	\$1,575
BUSINESS LICENSES	\$19,450	\$15,000	\$15,300
MISC FEES/PERMITS/LICENSES	\$14,424	\$17,220	\$17,564
SUP-SIGNS	\$1,125	\$500	\$510
PLAN/PLAT APPLICATION FEES	\$3,745	\$6,500	\$6,500
ANIMAL CONTROL SVCS-TONGANOXIE	\$12,080	\$6,500	\$6,500
COURT FINES	\$90,901	\$120,000	\$120,000
ATMOS ENERGY FRANCHISE TAX	\$49,849	\$60,000	\$63,000
SW BELL FRANCHISE TAX	\$17,122	\$21,500	\$22,575
SUBURBAN WATER FRANCHISE TAX	\$37,145	\$35,000	\$36,750
SALES TAX	\$690,938	\$570,000	\$679,375
LOCAL ALCOHOL LIQUOR FUND	\$19,688	\$16,000	\$21,027
AD VALOREM PROPERTY TAX*	\$1,708,944	\$3,157,528	\$3,764,137*
BACK TAXES	\$12,120	\$15,000	\$15,000
PRIOR YR CURRENT (ESCAPE) TAX	\$20	\$0	\$0
COMM VEHICLE PROP TAX	\$5,251	\$7,941	\$6,587
MOTOR VEHICLE DISTRIBUTION	\$236,316	\$387,390	\$389,690
RECREATIONAL VEHICLE TAX	\$2,719	\$4,198	\$4,535
16M & 20M TRUCK TAX	\$376	\$1,480	\$671
OTHER REVENUES	\$20,955	\$20,500	\$20,500
INTEREST INCOME	\$3,766	\$20,000	\$20,000
EVERGY (WESTAR) FRANCHISE TAX	\$166,916	\$175,000	\$183,750
MIDCO (FORMERLY WOW)	\$26,675	\$30,000	\$31,500
ARPA/SPECIAL ALCOHOL	\$246,372	\$246,372	\$11,823
Totals	\$3,586,292	\$5,120,129	\$5,558,869

*A portion of the Ad Valorem Property Taxes is transferred to the Employee Benefit Fund, the Bond & Interest Fund, the Parks & Recreation Fund, and a very small transfer to the Land Bank Fund. This is a result of the consolidation of the mill rates in the 2022 budget process.

General Fund: Facilities Expenses

Description	Actuals 2021	Adopted 2022	Proposed 2023
UTILITY GAS	\$7,045	\$10,000	\$12,000
UTILITY ELECTRIC	\$17,285	\$20,000	\$22,200
UTILITY WATER	\$1,672	\$3,000	\$3,150
TELEPHONE/FAX/INTERNET SERVICE	\$18,314	\$16,500	\$45,000
VEHICLE/EQUIPMENT MAINT & REP	\$89	\$1,000	\$1,050
FACILITY REPAIRS & MAINTENANCE	\$22,786	\$20,000	\$21,000
STREET LIGHTING	\$82,342	\$75,000	\$78,750
TECHNOLOGY SUPPORT	\$83,623	\$65,000	\$68,250
MISC CONTRACTUAL SERVICES	\$0	\$0	\$0
MISC CONTRACTUAL SERVICES	\$17,812	\$17,500	\$18,375
MISCELLANEOUS COMMODITIES	\$2,135	\$2,500	\$2,625
SAFETY EQUIPMENT	\$65	\$500	\$525
Totals	\$253,167	\$231,000	\$272,925

General Fund: Clerk/Finance Expenses

Description	Actuals 2021	Adopted 2022	Proposed 2023
PERSONAL SERVICES	\$123,086	\$388,227	\$490,232
PERSONAL SERVICES PART TIME	\$0	\$20,000	\$0
PERSONAL SERVICES OVERTIME	\$250	\$1,100	\$1,155
LEGAL PROFESSIONAL FEES	\$178,162	\$150,000	\$175,000
PAGING/WIRELESS	\$300	\$1,000	\$1,050
NOTICES & PRINTED MATERIALS	\$1,069	\$19,900	\$20,895
COURT FEES	\$0	\$60,000	\$63,000
TRAINING/TRAVEL/MILEAGE	\$4,215	\$25,000	\$10,000
INSURANCE EXPENSES	\$97,742	\$110,000	\$110,000
PROMO/PUB RELATIONS ACTIVITIES	\$0	\$2,000	\$2,100
MILEAGE REIMB/CAR ALLOWANCE	\$0	\$6,000	\$6,300
ORGANIZATION MEMBERSHIP DUES	\$19,209	\$35,000	\$35,000
ACCOUNTING & AUDIT	\$35,285	\$30,000	\$45,000
MISC CONTRACTUAL SERVICES	\$0	\$0	\$0
MISC CONTRACTUAL SERVICES	\$34,861	\$150,000	\$187,500
OFFICE SUPPLIES	\$1,938	\$5,500	\$5,775
MISCELLANEOUS COMMODITIES	\$3,632	\$2,000	\$2,100
PRINTED MATERIALS	\$335	\$0	\$0
POSTAGE & POSTAL PERMIT	\$945	\$3,000	\$3,150
CAPITAL OUTLAY	\$2,584	\$10,000	\$10,500
Totals	\$503,612	\$1,018,727	\$1,168,757

The General Fund: Clerk Finance account includes a consolidation of accounts in the 2021/2022 budget process including: Administrator, Municipal Court and Miscellaneous.

General Fund: Governing Body

Expenses

Description	Actuals 2021	Adopted 2022	Proposed 2023
ELECTED OFFICIALS-PAYROLL	\$54,600	\$54,600	\$54,600
PAGING/WIRELESS	\$400	\$0	\$0
TRAINING/TRAVEL/MILEAGE	\$500	\$2,500	\$2,625
PROMO/PUB RELATIONS ACTIVITIES	\$0	\$1,000	\$1,050
ORGANIZATION MEMBERSHIP DUES	\$899	\$1,000	\$1,050
COMMUNITY ENRICHMENT DONATION	\$19,000	\$20,000	\$21,000
MISC CONTRACTUAL SERVICES	\$0	\$1,000	\$1,050
OFFICE SUPPLIES	\$20	\$100	\$105
MISCELLANEOUS COMMODITIES	\$1,593	\$1,000	\$1,050
PRINTED MATERIALS	\$69	\$0	\$0
Totals	\$77,081	\$81,200	\$82,530

General Fund: Human Resources Expenses

Description	Actuals 2021	Adopted 2022	Proposed 2023
EMPLOYEE ASSISTANCE PROGRAM	\$1,185	\$1,100	\$1,155
PROPAYROLL	\$7,903	\$7,000	\$7,350
HR SUPPORT PLUS	\$6,884	\$7,000	\$7,350
EMP CYBER SECURITY	\$2,393	\$0	\$3,000
CLOTHING ALLOWANCE	\$19,545	\$20,000	\$12,000
VACCINATION ALLOWANCE	\$270	\$100	\$105
TUITION REIMB (WAS SVC AWARD)	\$0	\$5,000	\$5,250
Totals	\$38,180	\$40,200	\$36,210

General Fund: Planning & Zoning Expenses

Description	Actuals 2021	Adopted 2022	Proposed 2023
PERSONAL SERVICES	\$92,728	\$217,906	\$181,961
PERSONAL SERVICES OVERTIME	\$751	\$1,000	\$1,050
LEGAL PROFESSIONAL FEES	\$58,878	\$75,000	\$0
PAGING/WIRELESS	\$1,769	\$1,200	\$1,260
NOTICES & PRINTED MATERIALS	\$2,916	\$4,000	\$4,200
VEHICLE/EQUIPMENT MAINT & REP	\$0	\$700	\$735
PROFESSIONAL SVCS/STUDIES	\$67,528	\$190,229	\$160,000
PROFESSIONAL SVCS/STUDIES	\$1,300	\$0	\$0
TRAINING/TRAVEL/MILEAGE	\$0	\$2,000	\$10,000
ORGANIZATION MEMBERSHIP DUES	\$145	\$700	\$735
PLAN COMM TRAIN/MILEAGE	\$0	\$1,500	\$1,575
MISC CONTRACTUAL SERVICES	\$3,841	\$6,000	\$50,000
OFFICE SUPPLIES	\$548	\$750	\$788
MISCELLANEOUS COMMODITIES	\$4,234	\$2,000	\$2,100
GAS/OIL/MISC	\$862	\$1,500	\$1,575
POSTAGE & POSTAL PERMIT	\$815	\$300	\$315
CAPITAL OUTLAY	\$11,322	\$0	\$0
Totals	\$247,636	\$504,785	\$416,293

General Fund: Police Expenses

Description	Actuals 2021	Adopted 2022	Proposed 2023
PERSONAL SERVICES	\$966,472	\$964,790	\$1,112,083
PERSONAL SERVICES PART TIME	\$20,551	\$0	\$0
PERSONAL SERVICES OVERTIME	\$41,743	\$45,000	\$47,250
PAGING/WIRELESS	\$1,595	\$4,000	\$4,200
ANIMAL CONTROL EXPENSES	\$116	\$3,500	\$3,675
NOTICES & PRINTED MATERIALS	\$224	\$3,000	\$3,150
VEHICLE/EQUIPMENT MAINT & REP	\$8,831	\$19,000	\$11,000
LEAVENWORTH COUNTY JAIL	\$2,915	\$8,500	\$8,925
COURT FEES	\$5,820	\$0	\$0
TRAINING/TRAVEL/MILEAGE	\$14,342	\$33,000	\$34,650
PROMO/PUB RELATIONS ACTIVITIES	-\$461	\$500	\$525
ORGANIZATION MEMBERSHIP DUES	\$270	\$1,000	\$1,050
MISC CONTRACTUAL SERVICES	\$31,774	\$30,000	\$31,500
OFFICE SUPPLIES	\$939	\$3,000	\$3,150
MISCELLANEOUS COMMODITIES	\$7,323	\$9,000	\$9,450
GAS/OIL/MISC	\$33,048	\$40,000	\$60,000
VEHICLE & EQUIPMENT PARTS	\$5,386	\$0	\$0
PRINTED MATERIALS	\$391	\$0	\$0
POSTAGE & POSTAL PERMIT	\$640	\$1,000	\$1,050
CAPITAL OUTLAY	\$11,859	\$169,500	\$25,500
Totals	\$1,153,778	\$1,334,790	\$1,357,158

General Fund: Streets Expenses

Description	Actuals 2021	Adopted 2022	Proposed 2023
PERSONAL SERVICES	\$246,800	\$302,777	\$440,630
PERSONAL SERVICES OVERTIME	\$8,307	\$10,000	\$10,500
PAGING/WIRELESS	\$844	\$750	\$788
VEHICLE/EQUIPMENT MAINT & REP	\$19,824	\$25,000	\$26,250
TRAINING/TRAVEL/MILEAGE	\$0	\$1,000	\$1,050
MISC CONTRACTUAL SERVICES	\$357	\$0	\$0
OFFICE SUPPLIES	\$381	\$1,500	\$1,575
MISCELLANEOUS COMMODITIES	\$1,881	\$5,000	\$5,250
GAS/OIL/MISC	\$6,332	\$9,500	\$14,250
SAFETY EQUIPMENT	\$1,358	\$3,500	\$3,675
CAPITAL OUTLAY	\$20,690	\$22,000	\$24,000
ROAD CONDITION SURVEY	\$0	\$30,000	\$0
Totals	\$306,775	\$411,027	\$527,967

Employee Benefit: Revenues

Description	Actuals 2021	Adopted 2022	Proposed 2023
AD VALOREM PROPERTY TAX	\$604,649	\$800,000	\$950,000
BACK TAXES	\$4,629	\$0	\$0
PRIOR YR CURRENT (ESCAPE) TAX	\$7	\$0	\$0
COMM VEHICLE PROP TAX	\$1,864	\$0	\$0
MOTOR VEHICLE DISTRIBUTION	\$84,798	\$0	\$0
RECREATIONAL VEHICLE TAX	\$970	\$0	\$0
16M & 20M TRUCK TAX	\$166	\$0	\$0
INTEREST INCOME	\$363	\$650	\$650
TRANS FROM SEWER FUND	\$0	\$200,000	\$225,000
TRANS FROM SOLID WASTE FUND	\$0	\$25,000	\$33,323
Totals	\$697,446	\$1,025,650	\$1,208,973

Employee Benefit: Expenses

Description	Actuals 2021	Adopted 2022	Proposed 2023
NEIGHBORHOOD REVITALIZATION	\$951	\$0	\$0
WORK COMP	\$34,035	\$40,000	\$78,363
EMPLOYEE LIFE INSURANCE	\$1,508	\$1,900	\$1,971
SHORT TERM DISABILITY	\$6,170	\$8,500	\$9,093
LONG TERM DISABILITY	\$3,968	\$6,800	\$7,253
SOCIAL SECURITY	\$129,628	\$150,000	\$166,684
MEDICARE	\$30,725	\$38,400	\$38,983
KANSAS UNEMPLOYMENT TAX	\$12,835	\$20,000	\$16,656
VISION PLAN	\$6,046	\$7,100	\$7,666
EMPLOYEE MEDICAL INSURANCE	\$257,453	\$300,000	\$397,563
EMPLOYEE DEFERRED COMPENSATION	\$138,517	\$165,000	\$187,839
EMPLOYEE DENTAL INSURANCE	\$18,321	\$25,900	\$27,590
KANSAS POLICEMEN & FIREMEN	\$197,310	\$230,000	\$258,386
Totals	\$837,468	\$993,600	\$1,198,046

Sewer: Revenues

Description	Actuals 2021	Adopted 2022	Proposed 2023
SEWER CONNECTION FEES	\$415,400	\$290,000	\$192,270
SEWER CAP IMP CONNECTION FEES	\$12,400	\$5,000	\$5,100
SPECIAL SEWER ASSESSMENT	\$0	\$1,800	\$1,836
DELINQUENT FEE COLLECTIONS	\$33,959	\$40,000	\$40,800
UTILITY BILLING CHARGES	\$1,803,131	\$1,730,591	\$1,817,121
2023 SEWER BOND PROCEEDS*	\$0	\$0	\$3,000,000
INTEREST INCOME	\$3,280	\$5,000	\$5,100
Totals	\$2,268,170	\$2,072,391	\$5,062,227

*The 2023 Sewer Debt Issuance is to fund the identified expansion projects listed below in the "Estimated Timeline of 3 Years" category.

Expansion Projects:		
	Estimated Cost	Funding Source
Estimated Timeline of 3 Years:		
2302 N. 158 Lift Station	\$1,623,000	Bond Issue
Wolf Creek Interim Lift Station #3	302,900	Bond Issue
Wolf Creek Interim Lift Station #2	859,000	Bond Issue
Subtotal	\$2,784,900	
Estimated Timeline of 5-10 Years:		
Wolf Creek Permanent Lift Station #1	693,200	Cash Funded
Wolf Creek Interim Lift Station #4	226,900	Cash Funded
Subtotal	920,100	
Estimated Timeline of 15-20 Years:		
Hog Creek South Interceptor Phase I	3,836,000	Bond Issue
Hog Creek South Interceptor Phase II	1,986,666	Bond Issue
Hog Creek North Interceptor	2,891,500	Bond Issue
Subtotal	8,714,166	
Total Expansion Projects	\$12,419,166	

Sewer: Expenses

Description	Actuals 2021	Adopted 2022	Proposed 2023
TRANSFER TO EMPLOYEE BENEFIT	\$0	\$200,000	\$225,000
TRANS TO EQUIPMENT RES FUND	\$130,000	\$0	\$0
PERSONAL SERVICES	\$313,531	\$350,736	\$368,273
PERSONAL SERVICES OVERTIME	\$5,395	\$7,500	\$7,875
UTILITY ELECTRIC	\$125,407	\$145,000	\$152,250
TELEPHONE/FAX/INTERNET SERVICE	\$4,333	\$5,000	\$5,250
PAGING/WIRELESS	\$1,848	\$1,000	\$1,050
VEHICLE/EQUIPMENT MAINT & REP	\$1,089	\$5,000	\$5,250
SLUDGE WASTE REMOVAL	\$41,958	\$52,000	\$54,600
PROFESSIONAL SVCS/STUDIES	\$0	\$50,000	\$52,500
TRAINING/TRAVEL/MILEAGE	\$275	\$2,500	\$2,625
FACILITY REPAIRS & MAINTENANC	\$47,556	\$55,000	\$57,750
COLLECTION SYS MAINT & REPAIR	\$91,214	\$150,000	\$157,500
SAMPLING	\$3,258	\$5,000	\$5,250
MISC CONTRACTUAL SERVICES	\$65,393	\$55,000	\$57,750
MISCELLANEOUS COMMODITIES	\$4,179	\$4,000	\$4,200
GAS/OIL/MISC	\$6,108	\$7,500	\$7,875
POSTAGE & POSTAL PERMIT	\$5,756	\$8,000	\$8,400
SAFETY EQUIPMENT	\$2,313	\$4,500	\$4,725
MAINTENANCE MATERIALS/SUPPLIES	\$20,174	\$25,000	\$26,250
NEW EQUIPMENT	\$0	\$10,000	\$10,500
CAPITAL OUTLAY	\$0	\$560,000	\$0
SEWER LINE REHAB	\$0	\$191,694	\$201,279
CAPITAL IMPROVEMENT	\$147,638	\$122,746	\$2,128,884
KDHE LOAN PYMT/PAY OFF DEBT	\$351,688	\$349,988	\$367,487
2023 SEWER BOND PAYMENT	\$0	\$0	\$135,000
Totals	\$1,369,115	\$2,367,164	\$4,047,523

Solid Waste: Revenues

Description	Actuals 2021	Adopted 2022	Proposed 2023
DEFFENBAUGH BAG STICKERS	\$791	\$0	\$500
DELINQUENT FEE COLLECTIONS	\$8,478	\$8,000	\$8,160
UTILITY BILLING CHARGES	\$538,546	\$531,512	\$587,883
INTEREST INCOME	\$93	\$500	\$510
Totals	\$547,909	\$540,012	\$597,053

Solid Waste: Expenses

Description	Actuals 2021	Adopted 2022	Proposed 2023
TRANSFER TO EMPLOYEE BENEFIT	\$0	\$25,000	\$33,323
PERSONAL SERVICES	\$79,609	\$91,336	\$81,396
PERSONAL SERVICES OVERTIME	\$366	\$0	\$0
TRAINING/TRAVEL/MILEAGE	\$0	\$500	\$525
SOLID WASTE DISPOSAL	\$446,249	\$448,872	\$457,849
MISC CONTRACTUAL SERVICES	\$1,896	\$2,100	\$2,205
OFFICE SUPPLIES	\$0	\$100	\$105
MISCELLANEOUS COMMODITIES	\$530	\$750	\$788
PRINTED MATERIALS	\$0	\$500	\$525
POSTAGE & POSTAL PERMIT	\$2,747	\$3,500	\$3,675
Totals	\$531,396	\$572,658	\$580,391

Bond & Interest: Revenues

Description	Actuals 2021	Adopted 2022	Proposed 2023
AD VALOREM PROPERTY TAX	\$430,533	\$650,000	\$675,000
PINEHURST BD SPEC ASSESSMENT	\$206,201	\$210,867	\$210,867
SPECIAL ASSESSMENT/BTC	\$76,487	\$75,191	\$75,191
COMM VEHICLE PROP TAX	\$1,317	\$0	\$0
MOTOR VEHICLE DISTRIBUTION	\$58,684	\$0	\$0
RECREATIONAL VEHICLE TAX	\$681	\$0	\$0
16M & 20M TRUCK TAX	\$66	\$0	\$0
TDD-SALES TAX REVENUE	\$70,518	\$16,400	\$16,400
INTEREST INCOME	\$867	\$2,500	\$2,500
TRANS FROM CAPITAL IMPROVEMENT	\$0	\$0	\$250,000
Totals	\$845,353	\$954,958	\$1,229,958

Bond & Interest: Expenses

Description	Actuals 2021	Adopted 2022	Proposed 2023
2019 GO BOND/TEMP NOTE PYMTS	\$143,686	\$142,241	\$140,711
2013 GO BONDS	\$187,600	\$184,200	\$185,800
2012 GO BONDS(BTC-155TH) (2020B FULL)	\$197,803	\$215,230	\$291,893
2020A GO BOND	\$129,612	\$118,700	\$116,700
KDOT PRINCIPAL PAYMENTS	\$84,420	\$88,695	\$0
2015 GO BONDS	\$95,788	\$87,175	\$93,388
SERIES 2022A GO BONDS	\$0	\$0	\$382,000
Totals	\$838,909	\$836,241	\$1,210,491

Consolidated Highway: Revenues

Description	Actuals 2021	Adopted 2022	Proposed 2023
LOCAL SALES/USE TAX	\$473,303	\$378,460	\$238,125
COUNTY SALES/USE TAX	\$428,793	\$391,802	\$441,250
SPECIAL CITY/COUNTY HWY TAX	\$190,807	\$176,428	\$198,137
COUNTY FUEL TAX	\$18,271	\$17,583	\$18,962
INTEREST INCOME	\$3,580	\$15,092	\$15,394
OTHER ROAD EXCISE TAX	\$84,664	\$73,836	\$75,313
FALCON LAKES IMPACT FEE	\$96,200	\$77,201	\$78,745
CEDAR FALLS EXISE TAX	\$6,377	\$6,823	\$6,959
PINEHURST RD EXCISE TAX	\$0	\$5,000	\$5,100
TOMAHAWK VALLEY EXCISE TAX	\$13,743	\$21,492	\$21,922
GRAYHAWK EXCISE TAX	\$9,638	\$5,000	\$5,100
Totals	\$1,325,376	\$1,168,717	\$1,105,007

Consolidated Highway: Expenses

Description	Actuals 2021	Adopted 2022	Proposed 2023
STREET REPAIRS & MAINTENANCE	\$147,015	\$136,439	\$178,500
MISC CONTRACTUAL SERVICES	\$20,131	\$18,006	\$66,300
MAINTENANCE MATERIALS/SUPPLIES	\$69,340	\$68,121	\$86,700
CURBS AND GUTTERS	\$72,838	\$150,000	\$153,000
STREET IMPROVEMENTS	\$0	\$425,000	\$456,316
Totals	\$309,325	\$797,566	\$940,816

Local Alcohol: Revenues

Description	Actuals 2021	Adopted 2022	Proposed 2023
LOCAL ALCOHOL LIQUOR FUND	\$19,688	\$9,256	\$21,027
REIMBURSEMENT REV/SRO (USD 458)	\$0	\$0	\$0
INTEREST INCOME	\$44	\$36	\$36
Totals	\$19,733	\$9,291	\$21,063

Local Alcohol: Expenses

Description	Actuals 2021	Adopted 2022	Proposed 2023
MISC CONTRACTUAL SERVICES	\$0	\$0	\$0
TRANS TO GENERAL FUND	\$0	\$1,862	\$11,823
TRANSFER TO EMPLOYEE BENEFIT	\$0	\$812	\$3,653
Totals	\$0	\$2,674	\$15,476

Parks & Recreation: Revenues

Description	Actuals 2021	Adopted 2022	Proposed 2023
PROGRAM & SHELTER FEES	\$0	\$500	\$500
AD VALOREM PROPERTY TAX	\$80,798	\$50,000	\$50,000
BACK TAXES	\$384	\$0	\$0
FIELD OF DREAMS REVENUE	\$31,250	\$40,000	\$48,250
COMM VEHICLE PROP TAX	\$251	\$0	\$0
MOTOR VEHICLE DISTRIBUTION	\$10,964	\$0	\$0
RECREATIONAL VEHICLE TAX	\$130	\$0	\$0
INTEREST INCOME	\$117	\$589	\$589
LOCAL ALCOHOL	\$0	\$15,030	\$21,027
RES 93-01 PARK FEE	\$0	\$0	\$27,281
Totals	\$123,894	\$106,119	\$147,647

Parks & Recreation: Expenses

Description	Actuals 2021	Adopted 2022	Proposed 2023
PERSONAL SERVICES PART TIME	\$0	\$14,851	\$8,486
FIELD OF DREAMS REBATES	\$8,178	\$10,000	\$10,000
FIELD OF DREAMS EXPENSES	\$29,215	\$50,000	\$50,000
UTILITY ELECTRIC	\$2,103	\$3,250	\$3,608
UTILITY WATER	\$847	\$1,000	\$1,050
PARK MAINTENANCE & REPAIR	\$10,770	\$30,000	\$15,000
MISC CONTRACTUAL SERVICES	\$347	\$1,500	\$1,500
MISCELLANEOUS COMMODITIES	\$50	\$0	\$0
NEIGHBORHOOD REVITALIZATION	\$127	\$0	\$0
Totals	\$51,637	\$110,601	\$89,644

Capital Improvement Fund: Revenues

Description	Actuals 2021	Adopted 2022	Proposed 2023
Local Sales/Use Tax	\$250,780	\$191,282	\$476,250
ARPA Funds	\$0	\$450,000	\$0
Bond Proceeds 2022 - 155th Street	\$0	\$4,780,000	\$0
Bond Proceeds 2022 - Civic Campus	\$0	\$5,000,000	\$0
Bond Proceeds 2023 - 155th Street	\$0	\$0	\$0
Bond Proceeds 2023 - Other	\$0	\$0	\$2,000,000
Leavenworth County- 155th Street- ARPA	\$0	\$0	\$2,000,000
MARC - MetroGreen	\$0	\$500,000	\$0
MARC / KDOT - 155th Street	\$0	\$750,000	\$1,750,000
Totals	\$250,780	\$11,671,282	\$6,226,250

Capital Improvement Fund: Expenses

Description	Actuals 2021	Adopted 2022	Proposed 2023
Misc Contractual Services	\$75,842	\$75,842	\$78,117
Civic Campus Eng Svcs	\$7,908	\$36,000	\$0
Capital Outlay (City Hall/PD/PW)	\$42,129	\$67,000	\$50,000
City Park Expansion	\$35,629	\$0	\$0
CIP Planning	\$14,224	\$0	\$0
158th & Parallel (Pending Grant)	\$5,000	\$100,000	\$178,000
155th Street	\$116,506	\$750,000	\$1,750,000
Basehor Town Center	\$153,343	\$10,000	\$350,000
Street Inventory	\$0	\$120,000	\$0
Metro Green Trail	\$0	\$750,000	\$750,000
Tomahawk Park - Phase One	\$20,278	\$850,000	
Tomahawk Park - Phase Two	\$0	\$0	\$950,000
Sentinel Park- (Unfunded)	\$0	\$0	\$0
Civic Campus - Storm Water and Trail	\$0	\$500,000	\$1,200,000
Civic Campus- Parking	\$0	\$0	\$0
Civic Campus - City Hall, Event, Splash	\$0	\$0	\$1,000,000
PW Facility Expansion- (Unfunded)	\$0	\$0	\$0
City Operations Study	\$0	\$0	\$150,000
Field of Dreams Improvements	\$0	\$100,000	\$100,000
Purchase of Three Police Vehicles	\$0	\$0	\$225,000
Transfer to Bond and Interest Fund	\$0	\$0	\$250,000
Parkland and Trail Projects	\$32,481	\$0	\$100,000
Totals	\$503,340	\$3,358,842	\$7,131,117

Cedar Lakes

Description	Actuals 2021	Adopted 2022	Proposed 2023
MAINTENANCE FEES	\$40,000	\$40,000	\$40,000
INTEREST INCOME	\$94	\$55	\$347
Total Revenues	\$40,094	\$40,055	\$40,347
MISC CONTRACTUAL SERVICES	\$12,390	\$40,000	\$40,000
Total Expenses	\$12,390	\$40,000	\$40,000

Glenwood Sewer District

Description	Actuals 2021	Adopted 2022	Proposed 2023
MAINTENANCE FEES	\$33,000	\$33,000	\$33,000
INTEREST INCOME	\$109	\$150	\$395
Total Revenues	\$33,109	\$33,150	\$33,395
MISC CONTRACTUAL SERVICES	\$17,674	\$33,000	\$33,000
Total Expenses	\$17,674	\$33,000	\$33,000

American Rescue Plan Act (ARPA)

Description	Actuals 2021	Adopted 2022	Proposed 2023
ARPA	\$492,744	\$492,742	\$0
Total Revenues	\$492,744	\$492,742	\$0
TRANSFERS TO GENERAL AND SEWER	\$246,372	\$696,372	\$0
Total Expenses	\$246,372*	\$696,372*	\$0

**These dollars have been transferred but not expended.*

Mayor's Charity Fund

(The only revenue and expenses of this fund will be donations and proceeds of fundraiser activities).

Description	Actuals 2021	Adopted 2022	Proposed 2023
Total Revenues	\$0	\$0	\$0
Total Expenses	\$0	\$0	\$0

Land Bank Fund

Description	Actuals 2021	Adopted 2022	Proposed 2023
TRANSFER FROM GENERAL FUND	\$0	\$0	\$500
Total Revenues	\$0	\$0	\$500
PUBLICATIONS AND NOTICES	\$0	\$0	\$500
Total Expenses	\$0	\$0	\$500



Budget Summary



Revenue & Expenditure Summary

Fund	Revenues	Expenses	Difference
General Fund	\$5,558,869	\$5,536,840	\$22,029
Employee Benefits	\$1,208,973	\$1,198,046	\$10,927
Sewer	\$5,062,227	\$4,047,523	\$1,014,704
Solid Waste	\$597,053	\$580,391	\$16,662
Bond & Interest	\$1,229,958	\$1,210,491	\$19,467
Consolidated Highway	\$1,105,007	\$940,816	\$164,191
Parks & Recreation	\$147,647	\$89,644	\$58,003
Capital Improvement*	\$6,226,250	\$7,131,117	-\$904,867
Cedar Lakes Maintenance	\$40,347	\$40,000	\$347
Glenwood Sewer District	\$33,395	\$33,000	\$395
Local Alcohol	\$21,063	\$15,476	\$5,587
ARPA	\$0	\$0	\$0
Mayor's Charity Fund	\$0	\$0	\$0
Land Bank Fund	\$500	\$500	\$0

*The spending of fund balance in the Capital Improvement Fund is intentional.



Glossary

Ad Valorem: A form of taxation based on the value of a transaction or a property, either real estate or personal property.

Building Permit: A document of authorization needed to build a new structure or begin construction on an existing structure.

Capital Improvements: Any permanent structure or other asset added to a property that adds to its value.

Enterprise Fund: A self-supporting government fund that sells goods and services to the public. Ex. Community swimming pool

Fiduciary Fund: Accounts for assets that are held in trust for others.

Franchise Tax: A tax paid by certain companies that wish to conduct business in specific states.

General Obligation Bond: Municipal bonds which provide a way for state and local governments to raise money for projects that may not generate a revenue stream directly.

Sales Tax: A tax paid to a governing body for the sales of certain goods and services.

Property Tax: An ad valorem tax assessed on real estate by a local government and paid by the property owner

Service Contract: An agreement between a customer (or client) and a person (or company) who will be providing services.

Sewer Connection Fee: A one-off charge as a condition to connect to the City's sewer system.

Special Assessment: A specific tax levied on private property to meet the cost of public improvements that enhance the value of the property.

Utility Billing Charges: A cost incurred for usage of utilities such as sewage, and waste disposal.